



Pakistan Institute of Engineering and Applied Sciences (PIEAS)

No. PIEAS-671(3)

Dated: _____

Subject: **Application for Refund of 1st Semester's Dues**

I _____ (Name) bearing Roll No./AFN _____ was selected for BS / MS / PhD in _____ session _____. I have deposited an amount of Rs. _____ on account of first semester's dues (**original deposit slip is attached**). I am no more interested in admission at PIEAS due to _____.

2. It is therefore requested that my 1st semester's dues may please be refunded (as per Refund Policy of PIEAS). My particulars are as under:

Name of Student:	
Father's/Guardian Name:	
Contact No:	
Cheque may please be made in the name of (Father/Mother/Brother/Sister):	
Postal Address (for dispatch of cheque):	

Note: Please send the filled form along with **ORIGINAL Deposit Slip** of 1st semester's dues to **Registrar, PIEAS, PO Nilore, Islamabad**.

Signature: _____
Student/Father/Guardian)

Registrar, PIEAS

Rector, PIEAS (for approval please)

Registrar, PIEAS



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Fee Structure: Please visit: http://admissions.pieas.edu.pk/Academic_Rules/fee_structure.html

Fee Refund Policy

- The fee refund policy is provided in the following as follows:

Timeline	Percentage of Fee
Upto 10th day of commencement of classes	100% fee refund
Upto 15th day of commencement of classes	80% fee refund
Upto 20th day of commencement of classes	60% fee refund
Upto 30th day of commencement of classes	50 % fee refund
31st day onwards of commencement of classes	No Refund

- Admission Charges of Rs. 35,000/- are non-refundable.
- This policy will be applicable from the date of commencement of the semester. And will also be applicable on the students who are offered admission after the start of first semester.